

## **AAP Resolution – Board Resolution #4**

July 13, 2018

A resolution of the Board of Governors' of the Assessors' Association of Pennsylvania adopting and recommending to its members and all Pennsylvania county assessment offices as best practices of the assessment profession the Data Collection Standards, the Model RFP and Contracting Guidelines for County Reassessment Services and the Pennsylvania Property Assessment: A Self-Evaluation Guide For County Officials.

**WHEREAS**, The Assessors' Association of Pennsylvania is a nonprofit membership organization of assessing officers, governmental agencies, professionals in related fields, industry, and others interested in the science of taxation and assessing.

**WHEREAS**, AAP, as an organization has the following goals:

- GOAL 1.** To serve as a clearinghouse for the exchange of assessment information and theories.
- GOAL 2.** To elevate the standards of practice in the assessment profession.
- GOAL 3.** To elevate the qualifications standards of assessment personnel.
- GOAL 4.** To make the general public conscious of the importance of assessment work, its vital role in local government finance, and the high degree of skill and knowledge required of assessment personnel.
- GOAL 5.** To obtain for the assessing officer the prestige and respect which the position rightfully deserves.
- GOAL 6.** To study continually all aspects of assessment work with a goal towards constant improvement of assessment technique and procedures.
- GOAL 7.** To engage in research and to issue publications relative to assessment

**WHEREAS**, a result of assessment-related litigation in recent years and reported inconsistencies and inequities in the Pennsylvania's property assessment system, the Local Government Commission, a bicameral, bipartisan legislative service agency of the Pennsylvania General Assembly, resolved to create the Property Assessment Reform Task Force in November of 2016. The Task Force was established to implement recommendations related to the efficiency, transparency, modernization and fairness of the property assessment process in this Commonwealth.

**WHEREAS**, AAP has worked with the Property Assessment Reform Task Force and the Local Government Commission for two years to craft these documents and provide substantial input and information for the final product. The Task Force relied heavily on the expertise of AAP and its members to create these documents.

**AND NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:**

1. The Board of Governors' of the Assessors' Association of Pennsylvania adopts and recommends to its members and all Pennsylvania county assessment offices as best practices of the assessment profession the following documents:

**A. Data Collection Standards** – This document outlines the professional responsibilities of data collectors and provides standards for training. The standards provide a uniform training program for individuals and organizations collecting the data that are provided to the county assessor. *Adopted September 21, 2017.*

**B. Model RFP and Contracting Guidelines for County Reassessment Services** – These guidelines are provided as an operational manual to assist any county in ensuring that a reassessment is conducted appropriately. *Adopted May 23, 2018.*

**C. Pennsylvania Property Assessment: A Self-Evaluation Guide for County Officials** - This guide is meant to provide its target audience, county commissioners or their equivalent officers, county assessors and other county officials and employees and the public, with a primer on the reasons for periodic review of the status of an assessment system and the broad strokes of how that review may be conducted. *Adopted June 13, 2018.*

2. The AAP Assessment Law Committee will be responsible for the continued maintenance of all three documents. Any formal requests for updates should be formally presented in writing to the Committee.

This Resolution is adopted on this 13<sup>TH</sup> day of July 2018 and shall be effective immediately.

BY:   
President

ATTEST:

  
Secretary