



CPE EXAM PREPARATION COURSE Hybrid Class – June 12 - 14

The Assessors' Association of Pennsylvania is offering an intensive three-day preparation course for anyone preparing to sit for the CPE examination. Instructor **Randy Waggoner** will offer a review for each section of the regular CPE classes – Intro, Site and Market, Cost and Income.

We are offering this round of classes as a hybrid (both virtual and in-person options). In-person students will have class at the CCAP Office at 2789 Old Post Rd., Harrisburg, PA 17110. Virtual students will participate via Zoom.

Class Details

The Preparation Course fee is \$250 and covers the three days of classes, class materials are included. Each day starts at 8:30 am and ends at 4:00 pm.

If you are planning to attend this course, please send your registration fee to AAP by **June 2**.

AAP CPE Prep Course Registration June 12 - 14, 2023 Hybrid Session (form can be copied as needed)

please check what session you will be attending

_____ I will be attending in-person _____ I will be attending virtually

Name _____ County/Firm _____

Mailing Address _____

Work Phone _____ Email _____

- ***Course Fee - \$250 per person – Includes class materials, class materials will be provided through email.***

Please fill out the registration form and email to Lori Lawyer at lawyer@pacounties.org. Please make check payable to **AAP** and mail to: AAP, CPE Prep Course, PO Box 60769, Harrisburg, PA 17106-0769.

Registration deadline is June 2, 2023

CPE Exam Preparation Course REGISTRATION INFORMATION

LOCATION: In-person students will participate at the CCAP Office, located at 2789 Old Post Road, Harrisburg, PA 17110. Virtual students will participate via Zoom.

OVERNIGHT ACCOMMODATIONS:

All participants needing overnight rooms must make individual overnight rooming arrangements. Online reservations can be made by clicking on the below link. Or you can call the SpringHill Suites at (717) 540-5100 to make the hotel reservation. The room rate is 117.00 per night, the room rate does not include tax. When calling in to make your reservation, please identify the room block code listed below to receive discounted rate. A complimentary full breakfast is included in the overnight room rate.

Debit Card Policy - If a guest uses a bank debit card, the hotel's system puts a hold on the card equal to a full night's stay when checking in.

Reservation deadline: May 22, 2023

- **If calling in to make reservation use code – AAP CPE Prep**
- **Online reservation : [Book your group rate for CPE Review](#)**

All room rates are subject to 11% local sales tax and occupancy taxes. Hotel reservations must be received no later than May 22, 2023, to guarantee the group rate.

The hotel is under no obligation to honor the discount room block after the room block expires on May 22.

DIRECTIONS: Directions to the SpringHill Suites Harrisburg Hershey are below. If you need more specific directions, please call the SpringHill Suites at (717) 540-5100.

REGISTRATION DETAILS: Please fill out the enclosed registration form and return it with your payment to AAP, "CPE Prep Course", PO Box 60769, Harrisburg, PA 17106-0769.

Registration deadline is June 2, 2023

Directions to SpringHill Suites Harrisburg Hershey

15 Capital Drive, Harrisburg, Pennsylvania 17110 Phone (717) 540-5100

From Allentown/Bethlehem, PA - Take I-78 West to I-81 South. Take exit 69 (Progress Ave) and turn left at the end of the ramp onto N. Progress Avenue for .2 miles. Make a left onto Kohn Road (at the Metro Bank). Capital Drive will be on your left, follow that all the way back to the hotel.

From Lancaster, PA – Take PA-283 West to I-283 North to Harrisburg. At the split continue to I-83 North and then to I-81 South. Take exit 69 (Progress Avenue) and turn left at the end of the ramp onto N. Progress