



AAP Fall Conference
November 21 and 22, 2024
Sheraton Pittsburgh Hotel at Station Square

AAP TABLETOP EXHIBIT OPPORTUNITY

Deadline - November 8

AAP offers a limited number of table top exhibit spaces during the AAP Fall Conference. The exhibits are placed in close proximity to the Conference classes and registration area.

Exhibit Set Up

Exhibit set up time is 7 to 8 a.m. on Thursday, November 21. AAP's registration opens at 8 a.m. that day.

Exhibit Hours*

Thursday, November 21 - 8 a.m. to 4 p.m.

Friday, November 22 - 8 to 11:30 a.m.

*For more details on the Conference schedule, please review the Conference registration information on the AAP website - www.paassessors.org.

Member Exhibit and Conference Fees*

- **Tabletop Exhibit** (includes table, two chairs, table cover and wastebasket; does not include electric, audio-visual equipment, Conference classes or booth personnel) - \$200 per table
- **Booth Personnel** - Attending Conference but not taking classes (fee includes only Conference meals and breaks; does not include exhibit table) - \$200 per person
- **Full Conference Registration** (includes all Conference meals and classes; does not include exhibit table) Please register at the link on the AAP website. - \$340 per person

* *All Conference fees must be paid before exhibitors may set up.*

Non Member Exhibit and Conference Fees*

- **Tabletop Exhibit** (includes table, two chairs, table cover and wastebasket only; does not include electric, audiovisual equipment, Conference classes or booth personnel) - \$300 per table
- **Booth Personnel** - Attending Conference but not taking classes (fee includes only Conference meals and breaks; does not include the exhibit table) - \$250 per person
- **Full Conference Registration** (includes all Conference meals and classes; does not include table) Please register at the link on the AAP website. - \$600 per person

* *All Conference fees must be paid before exhibitors may set up.*

Electric, AV Orders and Package Deliveries. If you need to arrange electric or AV for your booth or instructions and pricing for package delivery/shipping, please complete the hotel's form on the AAP Fall Conference's Exhibitor and Sponsor section of the webpage.

If you have any questions about ordering electric and AV or shipping packages, please contact Robyn Quinter, conference services manager, at the Sheraton. She can be reached at (412) 803-3873 or robyn.quinter@sheratonstationssquare.com

Orders must be received by the Sheraton no later than three days prior to the Conference.

Questions? If you have additional questions about exhibits, please contact Terry Cochran at (717) 736-4734



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EXHIBITOR REGISTRATION FORM

Deadline - November 8, 2024

Please complete the form below. Please be sure to make a copy for your records.

Contact Name: _____ Title: _____

Firm: _____

Persons in Booth (names, titles, contact information): _____

Business Street Address: _____

City, State, Zip Code: _____

Business Phone: _____ Fax: _____

Email Address: _____

EXHIBITOR FEES

			NUMBER	TOTAL
Tabletop Exhibit (Members):	\$200/table	X	_____	_____
Tabletop Exhibit (Non members):	\$300/table	X	_____	_____
Booth Personnel (Members)*:	\$200/person	X	_____	_____
Booth Personnel (Non members)*:	\$250/person	X	_____	_____

TOTAL AMOUNT ENCLOSED

\$ _____

*This fee must be paid only if the booth personnel are not registered for the Conference. The fee includes meals and breaks for the entire Conference. No classes are included in this fee. The fees must be paid before exhibitors may set up.

Please return your form to Terry Cochran at AAP via email at tcochran@pacounties.org and then mail your check along with a copy of this form to AAP Exhibitors at PO Box 60769, Harrisburg, PA 17106-0769 by **November 8, 2024**.