



CPE **Precertification** **Classes** **Fall 2023**

AAP's Precertification Classes

The Assessors' Association of Pennsylvania, the premiere education organization for CPE license holders in the Commonwealth, will be offering the required Certified Pennsylvania Evaluation (CPE) exam precertification courses in Fall 2023. Successful completion of these four intensive weeks of classes will satisfy the educational requirement for the PA State Board of Certified Real Estate Appraisers, the governing body for CPEs in PA and enable our students to sit for the CPE exam administered through the state.

Students attending these classes will receive a thorough education specifically geared to assessors and covering topics such as Act 28, mass appraisal, Pennsylvania assessment laws, and the three approaches to value.

Our Instructors

Our team of dedicated instructors, all CPE's themselves, with decades of experience are focused on preparing our students to have an appreciation for the assessment profession, working together as a team to meet each student's educational needs, providing the materials and study information appropriate for each topic. including assessment office policies and procedures.

We believe our in-person learning experience allows our students to learn from each other, create lasting professional relationships, and promotes the exchange of information.

2023 Fall Classes Dates**

Introduction –	August 21- 25
Site/Market –	August 28 - September 1
Income –	September 11 - 15
Cost –	September 18 - 22

**** If you are planning to attend any of these classes, please send your registration and fee(s) to AAP by August 11. The class size is limited to fifteen people.**

Each day starts promptly at 8:30 a.m. and ends by 4 p.m.

Location: The classes will be held at the CCAP Office, located at 2789 Old Post Road, Harrisburg, PA 17110

AAP is in a partnership with the County Commissioners Association of Pennsylvania (CCAP).

Ovenight Accommodations/Hotel Information

SpringHill Suites, 15 Capital Drive Harrisburg, Pennsylvania 17110-9446

All participants needing overnight rooms must make individual rooming arrangements at the SpringHill Suites. Online reservations can be made by clicking on the below links or calling the SpringHill Suites at (717) 540-5100 to make the hotel reservation. The room rate is \$117 per night; the room rate does not include taxes. When calling in to make your reservation, please use the room block codes below to receive discounted rates.

A complimentary full breakfast is included in the overnight room rate.

Reservation deadlines:

- Introduction is July 30, 2023 – Code: CPE Introduction
[Online reservation link](#): Book your group rate for CPE - Introduction
- Site/Market is August 6 2023 – Code: CPE Site/Market
[Online reservation link](#): Book your group rate for CPE - Site/Market
- Cost is August 20 2023 – Code: CPE Cost
[Online reservation link](#): Book your group rate for CPE - Cost
- Income is August 27, 2023 – Code: CPE Income
[Online reservation link](#): Book your group rate for CPE - Income

Debit Card Policy - If a guest uses a bank debit card, the hotel's system puts a hold on the card equal to a full night's stay when checking in.

AAP CPE Class Registration – Fall 2023 CCAP Office, Harrisburg, PA

Please register me for the following classes:

Class	Dates	Member Fee*	Non Member Fee*
<input type="checkbox"/> Introduction	August 21 - 25	\$600	\$1200
<input type="checkbox"/> Site/Market	August 28 - September 1	\$600	\$1200
<input type="checkbox"/> Costs	September 11 - 15	\$600	\$1200
<input type="checkbox"/> Income	September 18 - 22	\$600	\$1200

*The fee's cover instructor and breaks and additional class materials, not lunch.

The required textbooks for the above classes are "Property Assessment Valuation and USPAP" The fee for the textbooks is \$150.

Total Class Fee(s) \$_____

Textbook Fees @ \$150 \$_____

Total Amount Due \$_____

Name_____ Title_____

County/ Firm_____

Mailing Address_____

Work Phone_____ Email _____

Please make checks payable to AAP and mail to: AAP, CPE Classes, PO Box 60769, Harrisburg, PA 17106-0769.

Registration Details: Please fill out the enclosed registration form and return it with your payment to AAP, "CPE Classes", PO Box 60769, Harrisburg, PA 17106-0769.